



**CARIBBEAN ASSOCIATION OF HOME ECONOMISTS INC.  
C.A.H.E 1972**

*HOME ECONOMICS FOR A BETTER CARIBBEAN COMMUNITY*

c/o Samuel Jackman Prescod Polytechnic, Wildey, St. Michael, Barbados, West Indies  
Tel: (246) 535-2200 Email: secretary@caribbeanhomeeconomist.org  
Website: www.caribbeanhomeeconomist.org

**PROFESSIONAL CERTIFICATION OF MEMBERS OF  
THE CARIBBEAN ASSOCIATION OF HOME ECONOMISTS INC.  
APPLICATION FORM**

**PLEASE PRINT ALL INFORMATION**

**First Name** \_\_\_\_\_ **Middle Initial** \_\_\_\_\_ **Title** \_\_\_\_\_

**Last Name/Surname** \_\_\_\_\_

**Sex (tick one)** Male  Female

**Mailing Address** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Country** \_\_\_\_\_

**Home Telephone #** \_\_\_\_\_ **Work Telephone #:** \_\_\_\_\_

**Fax # (if available)** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**CAHE Membership #** \_\_\_\_\_

**CHECK ALL THAT APPLY**

- I have attached a record of my professional development activities.
- A Manager's cheque for US 50.00 made payable to the Caribbean Association of Home Economists Inc. is enclosed.
- All information provided by me in this application is complete and accurate to the best of my knowledge.
- I will not claim to be a Certified Professional Home Economist until such time as this designation is awarded to me.
- I will not use the designation after it expires unless I have followed the required steps to maintain/renew my professional certification.

Applicant's Signature \_\_\_\_\_

Applicant's Name (Please PRINT) \_\_\_\_\_

Date of Application (dd/mm/yy) \_\_\_\_\_

- Payment for professional certificate MUST accompany each application.
- Payment for professional certificate in non-refundable.
- Professional certificates do not contribute towards earning a degree.
- Application forms received without completed information or total payment will not be processed.
- Record of professional development activities must accompany application forms.

**Mail completed application to**

The Chairperson  
Board of Certification  
Caribbean Association of Home Economists Inc.  
Samuel Jackman Prescod Polytechnic  
Wildey  
St Michael  
Barbados

OR email to [BOC@caribbeanhomeeconomist.org](mailto:BOC@caribbeanhomeeconomist.org)

**FOR OFFICE USE ONLY**

Membership verified      Yes                       No

Date Application Form Received \_\_\_\_\_

Date Application Registered      \_\_\_\_\_

Applicant Certified              Yes                       No

Date of Certification \_\_\_\_\_

## APPLICATION CHECKLIST

- If applying on-line. Delete columns that do not apply to you.
- Be specific when stating claims state Full name/specialization of diploma, degree, name of university etc.
- Name of course/conference/workshop/project state location, duration and dates etc./ publication, dates, pages etc.
- Only your qualifications are admissible for subsequent applications. All other submissions must be no older than five years.

<b>PROFESSIONAL DEVELOPMENT UNITS</b>	<b>TOTAL</b>	<b>COMMENTS</b>
<b>Qualifications</b>		
Diploma/ Teacher Training in Home Economics or Nutrition (4 PDU'S)		
Registered Dietitian (4 PDU'S)		
Bachelor's Degree in Education: Home Economics options (6 PDU'S)		
Masters Degree in Home Economics Options, Education, Nutrition, Public Health, Educational Leadership, Teacher Training/Teacher Education, Administration, Management, Agriculture. Others related to Home Economics as approved by the certification committee. (8 PDU'S)		
Doctorate: Education, Home Economics options, Nutrition, Health, Public Health. (10 PDU'S)		
All qualification in allied fields not recognized in the above (2PDU'S)		
<b>Continuing Education</b>		
Continuing education courses at tertiary level (i.e. Community Colleges, Universities, and Community-based and Non-Governmental Organizations. (15 PDU'S per credit/ 30 PDU'S per year/2 semester course).		
In-service training programmes. (15 PDU'S per credit/ 30 PDU'S per year/2 semester course)		
Internship (1 PDU'S for each 30 hour week)		
Educational fellowships (2 PDU'S) per week		
<b>Regional Educational activities such as Caribbean Examinations Council (C.X.C.) or other local examining or educational bodies, institutions and associations (Home Economics)</b>		
Education Officer (Home Economics) (5 PDU'S)		
Dean/ Principal (5 PDU'S)		
Dean/ Head of faculty – Higher Education (5 PDU'S)		

Vice Principal (4 PDU'S)		
Dean/Head of Department Secondary School (3PDU'S)		
CXC Panel Member (3 PDU'S)		
Chief examiner (5 PDU'S)		
Assistant Chief examiner (4 PDU'S)		
Examiner/Assistant Examiner (2PDU'S)		
Item Writer (3 PDU'S)		
President local professional organisation (3 PDU'S)		
Executive member local organisations (2 PDU'S)		
<b>Educational Meetings</b>		
Executive member of the Caribbean Association of Home Economists or the International Federation for Home Economics (5 PDU'S) per year		
Corresponding Member of the Caribbean Association of Home Economists or the International Federation for Home Economics (2 PDU'S) per year		
Member of the International Federation for Home Economics (4 PDU'S) per year.		
Registration to regional or local professional conference (1PDU)		
Professional conferences and Leadership Training hosted by national, regional and international Home Economics organizations. Attendance per session verified. (1 PDU per contact hour of attendance).		
Meetings, conferences or training workshops/seminars conducted by affiliate agencies. Attendance per session verified. (1 PDU per contact hour of attendance)		
Executive/ Leadership meetings (2 PDU'S)		
Educational Tours (2 PDU'S)		
Overseas study tours (3 PDU'S's)		
Viewing educational exhibitions (2 PDU'S)		
<b>Projects and presentations</b>		
Presentations at professional activities e.g. conferences, workshops, seminars, leadership training. (4 PDU'S for presentation)		
Poster presentations/Sessions. (3 PDU'S for presentation)		
Competitions at national, regional or international level. (1 PDU for entering; 4 PDU'S for placing or special recognition; 8 PDU'S for 'winning').		
Curriculum Showcases (2 PDU'S)		
Exhibits: professional, trade or educational exhibits (2PDU'S)		

Organising field trips/educational tours in Home Economics (2PDU'S)		
Developing educational projects e.g. Healthy Lifestyle (3PDU'S)		
Managing community project in Home Economics (4 PDU'S)		
Working with community project in Home Economics or allied field (4PDU'S)		
<b>Publications</b>		
Publications: Author to Home Economics or other educational Text book, (45 PDU'S)		
Publications: Co-author to Home Economics or other educational Text book, (36 PDU'S)		
Publications: Contributing Author to Home Economics or other educational Text book, (25 PDU'S)		
Developing and publishing educational games (30 PDU'S)		
Development of software packages for use in schools or other educational projects in Home Economics or allied fields (45 PDU'S)		
Co-development of software packages for use in schools or other educational projects in Home Economics or allied fields (45 PDU'S)		
Contributor to the development of software packages for use in schools or other educational projects in Home Economics or allied fields (25 PDU'S)		
Publishing in educational journal: single author (10 PDU'S)		
Publishing in educational journal: senior author (8 PDU'S)		
Co-author of published article in educational journal (5 PDU'S)		
Reading CAHE journals and answering questions per article (3 PDU'S)		
Book reviews in professional journal or CAHE Quarterly (3 PDU'S)		
Original article in published CAHE Quarterly (2 PDU'S)		
Articles adapted and published in CAHE Quarterly (1 PDU)		
Professional paper published in CAHE Quarterly (2 PDU'S)		
<b>GRAND TOTAL</b>		